



Maine Department of Transportation
Direct Hire
Public Service Manager II
(Transportation Resources Manager)

Bulletin 15-107

CODE: MA31 **POSITION TYPE:** Permanent full-time **LOCATION:** Augusta

BARGAINING UNIT: Confidential **SALARY RANGE:** \$54,579.20 to \$75,067.20

Value of State-paid Health & Dental Insurance – Effective July 1, 2015

\$370.98 bi-weekly: Greater than \$30,000.00 or equal to \$79,999.00 – 10% Employee Contribution of Premium

Value of State's share of employee's retirement: 20.3% of pay

SEARCH OPENED: September 22, 2015

CONTACT: Becky Greene

CLOSING DATE: October 5, 2015; 4:30 p.m.

TELEPHONE: (207) 624-3067

BUREAU/DIVISION: Bureau of Maintenance & Operations, Region 2 **POSITION #:** 02500-0722

JOB DESCRIPTION: This is professional services work of a policy, management and leadership nature in administering, directing and leading the maintenance and operations activities of the Capital and MidCoast area of the Department of Transportation. Responsibilities include providing leadership and guidance to a management team that guide their respective crews in the performance of highway, bridge, traffic, and fleet operations. Develops and recommends new and revised policies and procedures in order to improve operations within the Region. Plans, organizes and controls Regional operations and programs to establish priorities, manage operations and to ensure operational goals and objectives are established and attained. Leads in the development of the Regional budget and work plan. In consultation with the Region Manager, determines and administers financial, personnel and capital needs in order to meet established Statewide and Regional transportation goals, objectives and priorities. Develop, implement and maintain the Regional Safety program, practices and procedures.

MINIMUM QUALIFICATIONS: A ten (10) year combination of education, training and/or experience in maintenance, construction, fleet management, safety and budget to include at least four (4) years of managerial experience.

SELECTION PROCESS: Applicants must forward a cover letter, current resume, copies of post-secondary transcripts/licensing/registration and certifications and completed Direct Hire application to: MaineDOT, Human Resources, Attn: Becky Greene, 16 State House Station, Augusta, ME 04333-0016, no later than 4:30 p.m., **Monday, October 5, 2015**. Applications are available by calling, (207) 624-3050 and on the MaineDOT website: www.maine.gov/mdot.

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